

Return of Organization Exempt From Income Tax

Under section 501(c) of the Internal Revenue Code (except black lung benefit trust or private foundation) or section 4947(a)(1) nonexempt charitable trust

OMB No. 1545-0047

1998

This Form Is Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Note: The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 1998 calendar year, OR tax year period beginning June 1, 1998, and ending May 31, 1999

- B** Check if:
- Change of address
 - Initial return
 - Final return
 - Amended return (required also for State reporting)

Please use IRS label or print or type. See Specific Instructions.

C Name of organization
FRANCISCAN UNIVERSITY OF STEUBENVILLE

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
1235 UNIVERSITY BLVD.

City or town, state or country, and ZIP+4
STEUBENVILLE OH 43952

D Employer identification number
34-0714818

E Telephone number
740-283-6292

F Check if exemption application is pending

G Type of organization — Exempt under section 501(c) (3) ◀ (insert number) OR section 4947(a)(1) nonexempt charitable trust
Note: Section 501(c)(3) exempt organizations and 4947(a)(1) nonexempt charitable trusts MUST attach a completed Schedule A (Form 990).

H(a) Is this a group return filed for affiliates? Yes No

I If either box in H is checked "Yes," enter four-digit group exemption number (GEN) _____

(b) If "Yes," enter the number of affiliates for which this return is filed: _____

(c) Is this a separate return filed by an organization covered by a group ruling? Yes No

J Accounting method: Cash Accrual Other (specify) _____

K Check here if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS; but if it received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return.

Note: Form 990-EZ may be used by organizations with gross receipts less than \$100,000 and total assets less than \$250,000 at end of year.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See Specific Instructions on page 13.)

SCANNED MAR 14 2000 Revenue

1 Contributions, gifts, grants, and similar amounts received:			
a Direct public support	1a	9,034,628	
b Indirect public support	1b		
c Government contributions (grants)	1c	1,946,668	
d Total (add lines 1a through 1c) (attach schedule of contributors) (cash \$ <u>8,932,075</u> noncash \$ <u>2,049,221</u>)	1d		10,981,296
2 Program service revenue including government fees and contracts (from Part VII, line 93)	2		30,559,254
3 Membership dues and assessments	3		
4 Interest on savings and temporary cash investments	4		
5 Dividends and interest from securities	5		1,110,295
6a Gross rents	6a		
b Less: rental expenses	6b		
c Net rental income or (loss) (subtract line 6b from line 6a)	6c		
7 Other investment income (describe _____)	7		
8a Gross amount from sale of assets other than inventory	(A) Securities	12,198	(B) Other
b Less: cost or other basis and sales expenses	8a		
c Gain or (loss) (attach schedule)	8c	12,198	
d Net gain or (loss) (combine line 8c, columns (A) and (B))	8d		12,198
9 Special events and activities (attach schedule)			
a Gross revenue (not including \$ _____ of contributions reported on line 1a)	9a		
b Less: direct expenses other than fundraising expenses	9b		
c Net income or (loss) from special events (subtract line 9b from line 9a)	9c		
10a Gross sales of inventory, less returns and allowances	10a		
b Less: cost of goods sold	10b		
c Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)	10c		
11 Other revenue (from Part VII, line 103)	11		297,263
12 Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)	12		42,960,306
13 Program services (from line 44, column (B))	13		27,842,536
14 Management and general (from line 44, column (C))	14		6,211,903
15 Fundraising (from line 44, column (D))	15		1,582,387
16 Payments to affiliates (attach schedule)	16		---
17 Total expenses (add lines 16 and 44, column (A))	17		35,636,826
18 Excess or (deficit) for the year (subtract line 17 from line 12)	18		7,323,480
19 Net assets or fund balances at beginning of year (from line 73, column (A))	19		48,519,666
20 Other changes in net assets or fund balances (attach explanation)	20		574,431
21 Net assets or fund balances at end of year (combine lines 18, 19, and 20)	21		56,417,577

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Part II Statement of Functional Expenses

All organizations must complete column (A). Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others. (See Specific Instructions on page 17.)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (attach schedule) (cash \$ 2,708,989 noncash \$ 3,480,033)	6,189,022	6,189,022		
23	Specific assistance to individuals (attach schedule)	---	---		
24	Benefits paid to or for members (attach schedule)	---	---		
25	Compensation of officers, directors, etc.	255,614	---	255,614	---
26	Other salaries and wages	10,987,645	8,817,743	1,367,097	802,805
27	Pension plan contributions	725,900	569,301	104,767	51,832
28	Other employee benefits	1,313,490	1,026,843	250,669	35,978
29	Payroll taxes	876,252	687,218	126,467	62,567
30	Professional fundraising fees	82,594	---	---	82,594
31	Accounting fees	109,820	8,080	101,740	---
32	Legal fees	144,734	5,294	139,440	---
33	Supplies	1,359,332	1,260,089	56,747	42,496
34	Telephone	430,325	338,259	55,738	36,328
35	Postage and shipping	281,676	166,036	15,550	100,090
36	Occupancy	681,613	349,123	332,490	---
37	Equipment rental and maintenance	2,592,956	1,027,455	1,534,060	31,441
38	Printing and publications	287,492	204,280	1,296	81,916
39	Travel	584,928	451,145	56,958	76,825
40	Conferences, conventions, and meetings	98,077	72,667	16,826	8,584
41	Interest	321,619	236,766	84,853	---
42	Depreciation, depletion, etc. (attach schedule)	1,773,504	1,120,561	652,943	---
43	Other expenses (itemize): a	6,540,233	5,312,654	1,058,648	168,931
b					
c					
d					
e					
44	Total functional expenses (add lines 22 through 43) Organizations completing columns (B) - (D), carry these totals to lines 13 - 15	35,636,826	27,842,536	6,211,903	1,582,387

Reporting of Joint Costs. — Did you report in column (B) (Program services) any joint costs from a combined educational campaign and fundraising solicitation? Yes No
 If "Yes," enter (i) the aggregate amount of these joint costs \$ _____; (ii) the amount allocated to Program services \$ _____; (iii) the amount allocated to Management and general \$ _____; and (iv) the amount allocated to Fundraising \$ _____

Part III Statement of Program Service Accomplishments (See Specific Instructions on page 20.)

What is the organization's primary exempt purpose? ▶	Program Service Expenses (Required for 501(c)(3) and (4) orgs., and 4947(a)(1) trusts; but optional for others.)
Provision of Education & Christian Outreach	
a <u>Instruction-2150 undergraduate and graduate students enrolled in 26 major academic programs. 346 undergraduate and 105 graduate degrees conferred in the 1998-99 academic year.</u> (Grants and allocations \$ _____)	24,855,264
b <u>Christian Outreach - 12,000 students and other participants in Christian Outreach conferences, seminars, other Catholic training programs and youth outreach programs.</u> (Grants and allocations \$ _____)	2,987,272
c _____ (Grants and allocations \$ _____)	
d _____ (Grants and allocations \$ _____)	
e Other program services (attach schedule) (Grants and allocations \$ _____)	
f Total of Program Service Expenses (should equal line 44, column (B), Program services) ▶	27,842,536

Part IV Balance Sheets (See Specific Instructions on page 20.)

Note: Where required, attached schedules and amounts within the description column should be for end-of-year amounts only.

				(A)		(B)
				Beginning of year		End of year
Assets	45	Cash — non-interest-bearing		5,314,892	45	5,624,098
	46	Savings and temporary cash investments			46	
	47a	Accounts receivable	47a 868,468			
	b	Less: allowance for doubtful accounts	47b 134,000	1,266,124	47c	734,468
	48a	Pledges receivable	48a 3,409,141			
	b	Less: allowance for doubtful accounts	48b 681,828	895,228	48c	2,727,313
	49	Grants receivable			49	
	50	Receivables from officers, directors, trustees, and key employees (attach schedule)			50	
	51a	Other notes and loans receivable (attach schedule)	51a 2,823,292			
	b	Less: allowance for doubtful accounts	51b 536,695	2,545,560	51c	2,286,597
	52	Inventories for sale or use		834,047	52	628,201
	53	Prepaid expenses and deferred charges		500,967	53	388,640
	54	Investments — securities (attach schedule)		21,698,051	54	29,087,673
	55a	Investments — land, buildings, and equipment: basis	55a			
	b	Less: accumulated depreciation (attach schedule)	55b		55c	
56	Investments — other (attach schedule)			56		
57a	Land, buildings, and equipment: basis	57a 47,763,887				
b	Less: accumulated depreciation (attach schedule)	57b 20,240,419	27,206,878	57c	27,523,468	
58	Other assets (describe ►			58		
59	Total assets (add lines 45 through 58) (must equal line 74)		60,261,747	59	69,000,458	
Liabilities	60	Accounts payable and accrued expenses		2,388,333	60	3,179,018
	61	Grants payable		714,911	61	710,180
	62	Deferred revenue		1,462,118	62	1,536,579
	63	Loans from officers, directors, trustees, and key employees (attach schedule)			63	
	64a	Tax-exempt bond liabilities (attach schedule)		1,633,000	64a	5,886,000
	b	Mortgages and other notes payable (attach schedule)		5,082,075	64b	842,891
	65	Other liabilities (describe ► Student Deposits		461,644	65	428,213
66	Total liabilities (add lines 60 through 65)		11,742,081	66	12,582,881	
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74.					
	67	Unrestricted		41,842,238	67	47,003,237
	68	Temporarily restricted		3,309,382	68	5,065,663
	69	Permanently restricted		3,368,046	69	4,348,677
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 70 through 74.					
	70	Capital stock, trust principal, or current funds			70	
	71	Paid-in or capital surplus, or land, building, and equipment fund			71	
	72	Retained earnings, endowment, accumulated income, or other funds			72	
73	Total net assets or fund balances (add lines 67 through 69 OR lines 70 through 72; column (A) must equal line 19 and column (B) must equal line 21)		48,519,666	73	56,417,577	
74	Total liabilities and net assets / fund balances (add lines 66 and 73)		60,261,747	74	69,000,458	

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

Part VI Other Information (See Specific Instructions on page 23.)

		Yes	No
76	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	76	X
77	Were any changes made in the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes.	77	X
78a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	78a	X
b	If "Yes," has it filed a tax return on Form 990-T for this year?	78b	X
79	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement	79	X
80a	Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?	80a	X
b	If "Yes," enter the name of the organization ► _____ and check whether it is <input type="checkbox"/> exempt OR <input type="checkbox"/> nonexempt.		
81a	Enter the amount of political expenditures, direct or indirect, as described in the instructions for line 81	81a	NONE
b	Did the organization file Form 1120-POL for this year?	81b	N/A
82a	Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?	82a	X
b	If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions for reporting in Part III.)	82b	
83a	Did the organization comply with the public inspection requirements for returns and exemption applications?	83a	X
b	Did the organization comply with the disclosure requirements relating to quid pro quo contributions?	83b	X
84a	Did the organization solicit any contributions or gifts that were not tax deductible?	84a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	84b	N/A
85	501(c)(4), (5), or (6) organizations. — a Were substantially all dues nondeductible by members?	85a	N/A
b	Did the organization make only in-house lobbying expenditures of \$2,000 or less? If "Yes" was answered to either 85a or 85b, do not complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year.	85b	N/A
c	Dues, assessments, and similar amounts from members	85c	N/A
d	Section 162(e) lobbying and political expenditures	85d	N/A
e	Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices	85e	N/A
f	Taxable amount of lobbying and political expenditures (line 85d less 85e)	85f	N/A
g	Does the organization elect to pay the section 6033(e) tax on the amount in 85f?	85g	N/A
h	If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount in 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?	85h	N/A
86	501(c)(7) organizations. — Enter: a Initiation fees and capital contributions included on line 12	86a	N/A
b	Gross receipts, included on line 12, for public use of club facilities	86b	N/A
87	501(c)(12) organizations. — Enter: a Gross income from members or shareholders	87a	N/A
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	87b	N/A
88	At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership? If "Yes," complete Part IX	88	X
89a	501(c)(3) organizations. — Enter: Amount of tax imposed on the organization during the year under: section 4911 ► NONE ; section 4912 ► NONE ; section 4955 ► NONE		
b	501(c)(3) and 501(c)(4) organizations. — Did the organization engage in any section 4958 excess benefit transaction during the year? If "Yes," attach a statement explaining each transaction	89b	X
c	Enter: Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		NONE
d	Enter: Amount of tax in 89c, above, reimbursed by the organization		NONE
90a	List the states with which a copy of this return is filed ► Ohio		
b	Number of employees employed in the pay period that includes March 12, 1998 (See instructions.)	90b	916
91	The books are in care of ► John A. Steitz Telephone no. ► 740-283-6292 Located at ► 1235 University Blvd., Steubenville OH ZIP + 4 ► 43952		
92	Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041 — Check here and enter the amount of tax-exempt interest received or accrued during the tax year	92	

**SCHEDULE A
(Form 990)**

Organization Exempt Under Section 501(c)(3)

(Except Private Foundation) and Section 501(e), 501(f), 501(k),
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

Supplementary Information

See separate instructions.

OMB No. 1545-0047

1998

Department of the Treasury
Internal Revenue Service

▶ **Must be completed by the above organizations and attached to their Form 990 or 990-EZ.**

Name of the organization FRANCISCAN UNIVERSITY OF STEUBENVILLE	Employer identification number 34-0714818
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Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees
(See instructions on page 1. List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
Dr. Michael Healy 1804 Williams Place Steubenville OH 43952	Dean of Faculty -50 Hours	83,520	24,479	
Mr. Nicholas Healy, Jr. 1112 Jackson Place Steubenville OH 43952	Vice President for University Relations -50 Hours	70,070	21,835	
Mr. Randall Cirner 505 Greenbriar Court Steubenville OH 43952	Dean of Students -50 Hours	63,400	20,255	
Mr. John Madigan 1525 Roosevelt Avenue Steubenville OH 43952	Vice President for Community Relations -50 Hours	56,610	12,788	
Mr. Joel Recznik 6181 Mt. Tabor Road Steubenville OH 43952	Dean of Human Re- sources & Stra- tegic Planning -50 Hours	51,750	20,388	
Total number of other employees paid over \$50,000	10			

Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services
(See instructions on page 1. List each one (whether individuals or firms). If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
MacLachlan Cornelius & Filoni 200 The Bank Tower Pittsburgh PA 15222	Architech	238,927.89
Ernst & Young P O Box 640382 Pittsburgh PA 15264-0382	Auditing	111,740.00
Jones, Day, Reavis & Pogue Pittsburgh Office 500 Grant Street Pittsburgh PA 15219	Legal	75,850.85
Trinity Health Systems 380 Summit Avenue Steubenville OH 43952	Health Professionals	69,462.85
Total number of others receiving over \$50,000 for professional services	0	

Part III Statements About Activities

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum?		X
If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ► \$		
Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities.		
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any of its trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary:		
a Sale, exchange, or leasing of property?		X
b Lending of money or other extension of credit?		X
c Furnishing of goods, services, or facilities?		X
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)? Attachment	X	
e Transfer of any part of its income or assets?		X
If the answer to any question is "Yes," attach a detailed statement explaining the transactions.		
3 Does the organization make grants for scholarships, fellowships, student loans, etc.? Attachment	X	
4a Do you have a section 403(b) annuity plan for your employees?	X	
b Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs qualify to receive payments. (See instructions on page 2.)		

Part IV Reason for Non-Private Foundation Status (See instructions on pages 2 through 4.)

The organization is not a private foundation because it is: (Please check only ONE applicable box.)

- 5 A church, convention of churches, or association of churches. Section 170(b)(1)(A)(i).
- 6 A school. Section 170(b)(1)(A)(ii). (Also complete Part V, page 4.)
- 7 A hospital or a cooperative hospital service organization. Section 170(b)(1)(A)(iii).
- 8 A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v).
- 9 A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state ►
- 10 An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete the Support Schedule in Part IV-A.)
- 11a An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete the Support Schedule in Part IV-A.)
- 11b A community trust. Section 170(b)(1)(A)(vi). (Also complete the Support Schedule in Part IV-A.)
- 12 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions — subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Also complete the Support Schedule in Part IV-A.)
- 13 An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in: (1) lines 5 through 12 above; or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2). (See section 509(a)(3).)

Provide the following information about the supported organizations. (See instructions on page 4.)

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14 An organization organized and operated to test for public safety. Section 509(a)(4). (See instructions on page 4.)

Part IV-A Support Schedule (Complete only if you checked a box on line 10, 11, or 12.) *Use cash method of accounting.*
 Note: You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting.

Calendar year (or fiscal year beginning in)	(a) 1997	(b) 1996	(c) 1995	(d) 1994	(e) Total
15 Gifts, grants, and contributions received. (Do not include unusual grants. See line 28.)					
16 Membership fees received					
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is not a business unrelated to the organization's charitable, etc., purpose					
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975					
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets					
23 Total of lines 15 through 22					
24 Line 23 minus line 17					
25 Enter 1% of line 23					

26 Organizations described on lines 10 or 11: a Enter 2% of amount in column (e), line 24 Not Applicable	26a	
b Attach a list (which is not open to public inspection) showing the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1994 through 1997 exceeded the amount shown in line 26a. Enter the sum of all these excess amounts	26b	
c Total support for section 509(a)(1) test: Enter line 24, column (e)	26c	
d Add: Amounts from column (e) for lines: 18 _____ 19 _____ 22 _____ 26b _____	26d	
e Public support (line 26c minus line 26d total)	26e	
f Public support percentage (line 26e (numerator) divided by line 26c (denominator))	26f	%

27 Organizations described on line 12: a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," attach a list to show the name of, and total amounts received in each year from, each "disqualified person." Enter the sum of such amounts for each year:

(1997) _____ (1996) _____ (1995) _____ (1994) _____

b For any amount included in line 17 that was received from a nondisqualified person, attach a list to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. (Include in the list organizations described in lines 5 through 11, as well as individuals.) After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year:

(1997) _____ (1996) _____ (1995) _____ (1994) _____

c Add: Amounts from column (e) for lines: 15 _____ 16 _____ 17 _____ 20 _____ 21 _____	27c	
d Add: Line 27a total ... _____ and line 27b total ... _____	27d	
e Public support (line 27c total minus line 27d total)	27e	
f Total support for section 509(a)(2) test: Enter amount on line 23, column (e)	27f	\$
g Public support percentage (line 27e (numerator) divided by line 27f (denominator))	27g	%
h Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator))	27h	%

28 Unusual Grants: For an organization described in line 10, 11, or 12 that received any unusual grants during 1994 through 1997, attach a list (which is not open to public inspection) for each year showing the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not include these grants in line 15. (See instructions on page 4.)

Part V Private School Questionnaire (See instructions on page 4.)
 (To be completed ONLY by schools that checked the box on line 6 in Part IV)

		Yes	No
29	Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
30	Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
31	Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves?	X	
If "Yes," please describe; if "No," please explain. (If you need more space, attach a separate statement.) The back of the undergraduate application reflects nondiscriminatory policy. The policy statement is contained in newspaper and radio advertising and published in the University Catalog and documents distributed to high schools and at college information fairs.			
32	Does the organization maintain the following:		
a	Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b	Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	X	
c	Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d	Copies of all material used by the organization or on its behalf to solicit contributions?	X	
If you answered "No" to any of the above, please explain. (If you need more space, attach a separate statement.) <hr/>			
33	Does the organization discriminate by race in any way with respect to:		
a	Students' rights or privileges?		X
b	Admissions policies?		X
c	Employment of faculty or administrative staff?		X
d	Scholarships or other financial assistance?		X
e	Educational policies?		X
f	Use of facilities?		X
g	Athletic programs?		X
h	Other extracurricular activities?		X
If you answered "Yes" to any of the above, please explain. (If you need more space, attach a separate statement.) <hr/>			
34a	Does the organization receive any financial aid or assistance from a governmental agency?	X	
b	Has the organization's right to such aid ever been revoked or suspended?		X
If you answered "Yes" to either 34a or b, please explain using an attached statement.			
35	Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," attach an explanation	X	

Part VI-A Lobbying Expenditures by Electing Public Charities (See instructions on page 6.)
(To be completed **ONLY** by an eligible organization that filed Form 5768)

Check here a if the organization belongs to an affiliated group.
Check here b if you checked "a" above and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
36	Total lobbying expenditures to influence public opinion (grassroots lobbying)	36	
37	Total lobbying expenditures to influence a legislative body (direct lobbying)	37	
38	Total lobbying expenditures (add lines 36 and 37)	38	
39	Other exempt purpose expenditures	39	
40	Total exempt purpose expenditures (add lines 38 and 39)	40	
41	Lobbying nontaxable amount. Enter the amount from the following table —		
	If the amount on line 40 is — The lobbying nontaxable amount is —		
	Not over \$500,000 20% of the amount on line 40	41	
	Over \$500,000 but not over \$1,000,000 \$100,000 plus 15% of the excess over \$500,000		
	Over \$1,000,000 but not over \$1,500,000 \$175,000 plus 10% of the excess over \$1,000,000		
	Over \$1,500,000 but not over \$17,000,000 \$225,000 plus 5% of the excess over \$1,500,000		
	Over \$17,000,000 \$1,000,000		
42	Grassroots nontaxable amount (enter 25% of line 41)	42	
43	Subtract line 42 from line 36. Enter -0- if line 42 is more than line 36	43	
44	Subtract line 41 from line 38. Enter -0- if line 41 is more than line 38	44	

Caution: If there is an amount on either line 43 or line 44, you must file Form 4720.

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.
See the instructions for lines 45 through 50 on page 7.)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 1998	(b) 1997	(c) 1996	(d) 1995	(e) Total
45	Lobbying nontaxable amount				
46	Lobbying ceiling amount (150% of line 45(e))				
47	Total lobbying expenditures				
48	Grassroots nontaxable amount				
49	Grassroots ceiling amount (150% of line 48(e))				
50	Grassroots lobbying expenditures				

Part VI-B Lobbying Activity by Nonelecting Public Charities
(For reporting only by organizations that did not complete Part VI-A) (See instructions on page 8.)

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:	Yes	No	Amount
a Volunteers		X	
b Paid staff or management (Include compensation in expenses reported on lines c through h.)		X	
c Media advertisements		X	
d Mailings to members, legislators, or the public		X	
e Publications, or published or broadcast statements		X	
f Grants to other organizations for lobbying purposes		X	
g Direct contact with legislators, their staffs, government officials, or a legislative body		X	
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means		X	
i Total lobbying expenditures (add lines c through h)			

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities.

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Part I Line 8c - Gain/Loss sale of assets

This amount represents gain on investments traded using third party brokers.

Part I Line 20 - Other Increases in Fund Balances

Unrealized Gain on Investments \$574,431

PART II - Line 22 - Grants and Allocations

<u>DESCRIPTION</u>	<u>PROGRAM SERVICES</u>
FEDERAL AID	1,254,049
STATE AID	519,175
INSTITUTIONAL AID	3,480,033
RESTRICTED SCHOLARSHIPS	935,765
TOTALS	<u>6,189,022</u>

PART II Line 42 - Functional Expenses - Depreciation

Depreciation is computed on the straight-line method over the estimated useful lives of the assets.

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Part II Line 43 - Functional Expenses Other

DESCRIPTION	TOTAL	PROGRAM SERVICES	MANGMNT & GENRL	FUNDRAISING
DUES, MEMBERSHIPS, ENTERTAINMENT AND SUBSCRIPTIONS	437,707	281,983	101,634	54,089
ADVERTISING, HONORARIUMS, ROYALTIES, AND RECRUITING	530,938	459,117	14,000	57,822
CONSULTING	368,523	106,875	244,422	17,226
PROVISION FOR BAD DEBT	789,735	292,452	497,283	0
BOOKSTORE & UNIVERSITY PRESS	1,483,363	1,483,363	0	0
INVENTORY AND SPACE FEES	37,228	37,228	0	0
FOOD SERVICE	2,472,263	2,472,263	0	0
BOOK AND EQUIPMENT ACQUISITION AND EQUIPMENT REPLACEMENT	342,534	108,676	201,309	32,549
OTHER, LEADERSHIP TRAINING, SUMMER CONFERENCES, INTERDEPARTMENT CHARGES	<u>77,942</u>	<u>70,697</u>	<u>0</u>	<u>7,245</u>
TOTALS	<u>6,540,233</u>	<u>5,312,654</u>	<u>1,058,648</u>	<u>168,931</u>

PART IV Balance Sheets Line 51c

Other Notes and Loans Receivable

Loans to Students	1,285,577
Loan to Austrian Foundation for Study Abroad Program	<u>1,001,020</u>
Total	<u>2,286,597</u>

PART IV Investments - Securities

Line 54

Description	
Bonds	6,072,720
Equities	13,276,964
US Treasury Securities	<u>9,737,989</u>
Totals	<u>29,087,673</u>

PART IV Balance Sheet Line 57a, 57b - Land, buildings, equipment

Description	
Land and Land Improvements	5,060,579
Buildings	29,747,496
Equipment	12,309,080
Construction in Progress	<u>646,732</u>
Total	47,763,887
Accumulated Depreciation	<u>(20,240,419)</u>
Land, Buildings, and Equipment Net	<u>27,523,468</u>

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Part IV Line 64a/64b Long Term Debt

Fed ID # 34-0714818

Long-term, interest-bearing debt consists of the following:

	Interest Rate	Outstanding Balance		Principal Payments
		May 31 1999	May 31 1998	
1970 Dormitory and Auxiliary Facilities Construction and Refunding Bonds:* Series A (matures April 1, 2010)	3- 1/8%	\$332,000	\$357,000	Ranging from \$26,000 in the year ending May 31, 2000 to \$35,000 at maturity
Series B (matures April 1, 2012)	3-3/8%	\$280,000	\$297,000	Ranging from \$18,000 in the year ending May 31, 2000 to \$27,000 at maturity
Series C (matures April 1, 2017)	3%	\$323,000	\$337,000	Ranging from \$14,000 in the year ending May 31, 2000 to \$23,000 at maturity
Series D (matures April 1, 2020)	3%	\$621,000	\$642,000	Ranging from \$22,000 in the year ending May 31, 2000 to \$40,000 at maturity
*Form 8038 filed				
1996 Ohio Higher Educational Facility Revenue Bonds* (mature December 1, 2016)	Variable	\$4,330,000	\$4,480,000	Ranging from \$155,000 in the year ending May 31, 2000 to \$350,000 at maturity
*Form 8038 filed 12/5/96				
Total Exempt Bond Liabilities		\$5,886,000		
Mortgage Loan (matures January 1, 2004) National City Bank	1/2% above bank's base lending rate	\$96,445	\$147,128	Monthly payments, including principal and interest of \$5,114
Installment Loan (matures September 1, 2004) Sodexo-Marricott	10% \$500,000 Original	\$65,789	\$106,947	Monthly payments, including principal and interest of \$4,168
Installment Loan (matures June 26, 2003) National City Bank	7.5% \$355,000 Original	\$332,657	\$0	Monthly Payments, including principal and interest of \$4,214
Provincial Investment		<u>\$348,000</u>	\$348,000	Non-interest bearing Province start-up investment 1956
MORTGAGES AND NOTE PAYABLE		<u>\$6,728,891</u>		

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PART V List of Officers, Directors, Trustees, Key Employees

<u>Name and Address</u>	<u>Title and Avg Hours</u>	<u>Compensation</u>	<u>Fringe Benefits</u>	<u>Expense Acct And Other Allowances</u>
Rev. Michael Scanlan, T.O.R. 1235 University Boulevard Steubenville, OH 43952	President, Secretary of Board of Trustees - 50 Hours	\$98,400 *	\$23,209	NONE
Rev. Thomas Bourque, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Provost-Executive Vice President - 50 Hours	\$80,000 *	\$18,917	NONE
Mr. David Skivlat 1235 University Boulevard Steubenville, OH 43952	Vice President for Finance and Administration - 50 Hours	\$77,214	\$23,778	NONE
Very Rev Edmund Carroll, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Chairman As Required	NONE	NONE	NONE
Mr. Paul Michael Pohl 1235 University Boulevard Steubenville, OH 43952	V Chairman As Required	NONE	NONE	NONE
Mrs. Mona Beaudry 1235 University of Steubenville Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mr. Michael Campbell 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mr. Michael Doherty 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Rev Benedict Groeschel, C.F.R. 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mrs. Barbara Henkels 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Rev. Terence Henry, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Dr. Alan Keyes 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mr. James Manhardt 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE

Franciscan University of Steubenville
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PART V List of Officers, Directors, Trustee, Key Employees Continued

Name and Address	Title and Avg Hours	Compensation	Fringe Benefits	Expense Acct And Other Allowances
Br Mark P McBride, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Dr. Charles Rice 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mrs. Barbara Sanders 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mrs. Joan Smith 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mr. Robert Thomas 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Dr. Alice Von Hildebrand 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mr. William D Callaghan, Jr. 1235 University Boulevard Steubenville, OH 43952	Emeritus As Required	NONE	NONE	NONE
Dr. John H. Irvin 1235 University Boulevard Steubenville, OH 43952	Emeritus As Required	NONE	NONE	NONE
Rev. Brian Miller, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Emeritus As Required	NONE	NONE	NONE
Rev. Thomas Carapella, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mrs. Paulette Kardos 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Br. James Boyle, T.O.R. 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
Mr. Bowie Kuhn 1235 University Boulevard Steubenville, OH 43952	Trustee As Required	NONE	NONE	NONE
* Paid to Franciscan Friars (T.O.R.)				
	Total	<u>255,614</u>	<u>65,904</u>	

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PART VII Program Service Revenue Line 93a (E)

<u>Description</u>	<u>Related or Exempt Function Income</u>
Tuition and Fees	19,877,232
Educational Activities	486,985
Auxiliary Activities	7,205,731
Christian Outreach	2,846,050
Student Forfeitures/Assistance	124,658
Interest on Student Loans	<u>18,598</u>
Total	<u>30,559,254</u>

PART VII Other Revenue Line 103a

<u>Description</u>	<u>Business Code</u>	<u>Amount</u>	<u>Business Code</u>	<u>Amount</u>
Fee Income			03	56,255
Occupancy Charges			03	60,771
Misc Student Services			03	104,946
Chapel Income			03	42,999
Miscellaneous	8220	<u>2,362</u>	03	<u>29,930</u>
Total		<u>2,362</u>		<u>294,901</u>

PART VIII Relationship of Activities Exempt Purposes

Explanation of How each activity for which income is reported in Column (E) of Part VII contributed importantly to the accomplishment of exempt purposes.

- 93a Fees from students - part of our exempt purpose as a private religious educational institution
 Fees from graduate and community oriented sales of educational programming
 Lodging and food service for students, sales of educational and religious material and other goods to students, visitors and Christian supporters which is a furtherance of our exempt religious educational purpose
 Fees for Christian conferences, seminars and pilgrimages providing religious educational programming, sales of religious books, literature, music and tapes containing Catholic educational programming
 Interest on Loans to students which is a furtherance of our exempt educational purpose

Schedule A Part III Line 2d

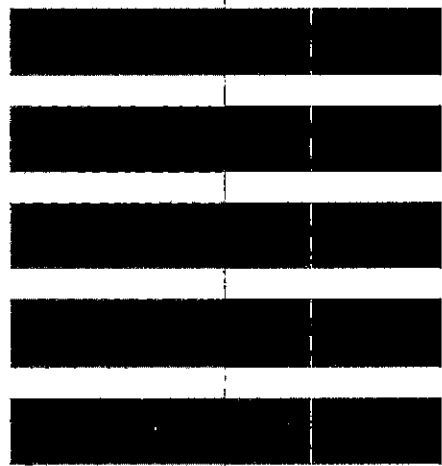
Reimbursed Expenses Greater than \$1,000
 Mr. Nicholas. Healy, Jr.
 Dr. Michael Healy
 Mr. David M. Skiviat

Schedule A Part III Line 3b

Scholarships are issued to students based upon their financial need and academic standards. The selection committees are comprised of individuals from Admissions, Enrollment Services, Vice President for Finance and Student Services.

Fed ID 34-0714818
OPEID 00303600
DUNS 04-587-4351

2000 2000 2000 2000



*Audited Financial Statements
and Other Financial Information*

*Franciscan University
of Steubenville*

*Years ended May 31, 1999 and 1998
with Report of Independent Auditors*

Audited Financial Statements
and Other Financial Information

Franciscan University of Steubenville

*Years ended May 31, 1999 and 1998
with Report of Independent Auditors*

Franciscan University of Steubenville

Audited Financial Statements
and Other Financial Information

Years ended May 31, 1999 and 1998

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Report of Independent Auditors
on the Financial Statements and Schedule
of Expenditures of Federal Awards

Board of Trustees
Franciscan University of Steubenville

We have audited the accompanying statements of financial position of Franciscan University of Steubenville (the University) as of May 31, 1999 and 1998, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the University's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Franciscan University of Steubenville as of May 31, 1999 and 1998, and the changes in its net assets and its cash flows for the years then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 3, 1999 on our consideration of Franciscan University of Steubenville's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audits were performed for the purpose of forming an opinion on the basic financial statements of Franciscan University of Steubenville taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Ernst & Young LLP

August 3, 1999

Franciscan University of Steubenville
Statements of Financial Position

	May 31	
	1999	1998
Assets		
Cash and cash equivalents	\$ 5,624,098	\$ 5,314,892
Student accounts receivable, less allowance for doubtful accounts of \$134,000 in 1999 and 1998	361,761	372,952
Other receivables	372,707	893,172
Loans to students, less allowance for doubtful loans of \$202,430 in 1999 and 1998	1,285,577	1,485,532
Contributions receivable, less allowance for doubtful contributions of \$681,828 in 1999 and \$184,545 in 1998	2,727,313	895,228
Receivable due from related party, less allowance for doubtful account of \$135,000 in 1999 and 1998 and allowance for foreign currency exchange rates of \$199,265 and \$140,258 in 1999 and 1998, respectively	1,001,020	1,060,028
Inventories	628,201	834,047
Prepaid expenses and other assets	388,640	500,967
Investments	29,087,673	21,698,051
Property, plant, and equipment:		
Land and improvements	5,060,579	4,631,131
Buildings	29,747,496	27,239,399
Equipment	12,309,080	11,087,255
Construction in progress	646,732	2,716,008
	47,763,887	45,673,793
Accumulated depreciation	(20,240,419)	(18,466,915)
	27,523,468	27,206,878
Total assets	\$69,000,458	\$60,261,747
Liabilities and net assets		
Accounts payable and other accrued liabilities	\$ 1,387,790	\$ 690,614
Accrued compensation	1,783,204	1,689,294
Accrued interest	8,024	8,425
Student and other deposits	428,213	461,644
Deferred income	1,536,579	1,462,118
Long-term debt:		
Interest-bearing	6,380,891	6,367,075
Noninterest-bearing	348,000	348,000
Government advances for student loans	710,180	714,911
Total liabilities	12,582,881	11,742,081
Net assets:		
Unrestricted	47,003,237	41,842,238
Temporarily restricted	5,065,663	3,309,382
Permanently restricted	4,348,677	3,368,046
Total net assets	56,417,577	48,519,666
Total liabilities and net assets	\$69,000,458	\$60,261,747

See accompanying notes.

Franciscan University of Steubenville

Statement of Activities

Year ended May 31, 1999

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues, gains, and other support				
Tuition and fees	\$19,877,232	\$ —	\$ —	\$19,877,232
Less student aid	(6,189,022)	—	—	(6,189,022)
	13,688,210	—	—	13,688,210
Sales and service of educational activities	486,985	—	—	486,985
Government grants	—	1,946,668	—	1,946,668
Private gifts and grants	5,174,956	3,210,831	648,841	9,034,628
Investment income	727,712	382,583	—	1,110,295
Realized gain (loss) on investments	(11,705)	23,903	—	12,198
Unrealized gain on investments	574,431	—	—	574,431
Interest on student loans	16,806	1,792	—	18,598
Other	304,611	117,310	—	421,921
Auxiliary activities:				
Student Center	258,402	—	—	258,402
Bookstore	1,615,871	—	—	1,615,871
Food Service	2,510,587	—	—	2,510,587
Residence Halls	2,820,871	—	—	2,820,871
Christian Outreach	2,846,050	—	—	2,846,050
Total auxiliary activities	10,051,781	—	—	10,051,781
Total revenues	31,013,787	5,683,087	648,841	37,345,715
Net assets released from restrictions	3,595,016	(3,926,806)	331,790	—
Total revenues, gains, and other support	34,608,803	1,756,281	980,631	37,345,715
Expenses and other deductions				
Instruction	8,407,586	—	—	8,407,586
Student services	2,976,228	—	—	2,976,228
Institutional support	4,223,097	—	—	4,223,097
Plant operation and maintenance	1,409,995	—	—	1,409,995
Renewal and replacement facilities	1,370,542	—	—	1,370,542
Depreciation	1,773,504	—	—	1,773,504
Interest expense	279,911	—	—	279,911
Other	149,092	—	—	149,092

Statement of Activities (continued)

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Auxiliary activities:				
Student Center	356,356	—	—	356,356
Bookstore	1,358,016	—	—	1,358,016
Food Service	2,155,688	—	—	2,155,688
Residence Halls	2,000,517	—	—	2,000,517
Christian Outreach	2,987,272	—	—	2,987,272
Total auxiliary activities	8,857,849	—	—	8,857,849
Total expenses and other deductions	29,447,804	—	—	29,447,804
Increase in net assets	5,160,999	1,756,281	980,631	7,897,911
Net assets—beginning of year	41,842,238	3,309,382	3,368,046	48,519,666
Net assets—end of year	\$47,003,237	\$5,065,663	\$4,348,677	\$56,417,577

See accompanying notes.

Franciscan University of Steubenville

Statement of Activities

Year ended May 31, 1998

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues, gains, and other support				
Tuition and fees	\$18,935,810	\$ -	\$ -	\$18,935,810
Less student aid	(5,805,094)	-	-	(5,805,094)
	13,130,716	-	-	13,130,716
Sales and service of educational activities	444,697	-	-	444,697
Government grants	-	1,846,661	-	1,846,661
Private gifts and grants	4,057,251	543,048	391,274	4,991,573
Investment income	740,404	248,650	-	989,054
Realized gain on investments	-	26,797	-	26,797
Unrealized gain on investments	2,180,538	-	-	2,180,538
Interest on student loans	18,551	596	-	19,147
Other	285,347	93,341	-	378,688
Auxiliary activities:				
Student Center	261,756	-	-	261,756
Bookstore	1,436,182	-	-	1,436,182
Food Service	2,299,908	-	-	2,299,908
Residence Halls	2,657,682	-	-	2,657,682
Christian Outreach	3,378,969	-	-	3,378,969
Total auxiliary activities	10,034,497	-	-	10,034,497
Total revenues	30,892,001	2,759,093	391,274	34,042,368
Net assets released from restrictions	2,405,987	(2,531,169)	125,182	-
Total revenues, gains, and other support	33,297,988	227,924	516,456	34,042,368
Expenses and other deductions				
Instruction	8,318,521	-	-	8,318,521
Student services	2,767,094	-	-	2,767,094
Institutional support	2,962,644	-	-	2,962,644
Plant operation and maintenance	1,450,251	-	-	1,450,251
Renewal and replacement facilities	47,284	-	-	47,284
Depreciation	1,692,075	-	-	1,692,075
Interest expense	289,613	-	-	289,613
Other	140,259	-	-	140,259

Statement of Activities (continued)

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Auxiliary activities:				
Student Center	252,527	-	-	252,527
Bookstore	1,213,281	-	-	1,213,281
Food Service	2,053,422	-	-	2,053,422
Residence Halls	1,862,962	-	-	1,862,962
Christian Outreach	2,941,671	-	-	2,941,671
Total auxiliary activities	8,323,863	-	-	8,323,863
Total expenses and other deductions	25,991,604	-	-	25,991,604
Change in donor intent	-	(115,641)	115,641	-
Increase in net assets	7,306,384	112,283	632,097	8,050,764
Net assets—beginning of year	34,535,854	3,197,099	2,735,949	40,468,902
Net assets—end of year	\$41,842,238	\$3,309,382	\$3,368,046	\$48,519,666

See accompanying notes.

Franciscan University of Steubenville

Statements of Cash Flows

	Year ended May 31	
	1999	1998
Cash flows from operating activities		
Increase in net assets	\$7,897,911	\$8,050,764
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	1,773,504	1,692,075
Realized and unrealized gains on investments	(586,629)	(2,207,335)
Provision (reduction) of doubtful accounts receivables	497,283	(201,457)
Foreign currency translation on receivable due from related party	59,007	140,258
Changes in assets and liabilities:		
Student accounts receivable	11,191	(110,254)
Contributions receivable	(2,329,368)	736,901
Other assets	838,639	68,379
Accounts payable and other accrued liabilities	697,176	(603,172)
Accrued compensation	93,910	54,861
Other liabilities	35,898	(301,269)
Net cash provided by operating activities	8,988,522	7,319,751
Cash flows from investing activities		
Increase in investments	(6,802,993)	(2,955,477)
Purchases of property, plant, and equipment—net	(2,090,094)	(3,964,490)
Disbursements of loans to students	(118,585)	(279,760)
Repayments of loans from students	318,540	282,832
Net cash used in investing activities	(8,693,132)	(6,916,895)
Cash flows from financing activities		
Proceeds from borrowings	355,000	—
Repayments of long-term debt	(341,184)	(849,741)
Net cash provided by (used in) financing activities	13,816	(849,741)
Increase (decrease) in cash and cash equivalents	309,206	(446,885)
Cash and cash equivalents at beginning of year	5,314,892	5,761,777
Cash and cash equivalents at end of year	\$5,624,098	\$5,314,892
Supplemental disclosure of cash flow information		
Cash paid during the year for interest	\$ 280,312	\$ 264,564

See accompanying notes.

Franciscan University of Steubenville

Notes to Financial Statements

May 31, 1999

1. Business

Franciscan University of Steubenville (the University) is a private, not-for-profit university offering undergraduate and graduate curriculum. Its primary campus is located in Steubenville, Ohio, and it also has a study abroad program in Gaming, Austria. The majority of students are from northeastern United States and Canada.

2. Summary of Significant Accounting Policies

Basis of Accounting

The financial statements of the University have been prepared on the accrual basis. In order to ensure observance of limitations and restrictions placed on the use of the resources available to the University, the accounts of the University are maintained in accordance with the principles of fund accounting. This is the procedure by which resources for various purposes are classified into funds that are in accordance with activities or objectives specified. These financial statements, however, have been prepared to focus on the entity as a whole and to present transactions according to the existence or absence of donor-imposed restrictions in conformity with generally accepted accounting principles.

Net Assets

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the University and changes therein are classified and reported as follows:

Unrestricted net assets—Net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets—Net assets subject to donor-imposed or legal stipulations that may or will be met either by actions of the University and/or the passage of time.

Permanently restricted net assets—Net assets subject to donor-imposed stipulations that they be maintained permanently by the University. Generally, the donors of these assets permit the University to use all or part of the income earned on related investments for general or specific purposes.

Franciscan University of Steubenville

Notes to Financial Statements (continued)

2. Summary of Significant Accounting Policies (continued)

Net Assets (continued)

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets are reported as reclassifications between the applicable classes of net assets.

Income and realized net gains and losses on investments of endowment are reported as follows:

- As changes in permanently restricted net assets if so restricted by the donor;
- As changes in temporarily restricted net assets if the terms of the gift or relevant state law impose restrictions on the use of the income or gains and losses; and
- As changes in unrestricted net assets in all other cases.

Contributions with Restrictions Met in the Same Year

Contributions received with donor-imposed restrictions that are met in the same year as received are reported as revenues of the temporarily restricted net asset class, and a reclassification to unrestricted net assets is made to reflect the satisfaction or expiration of such restrictions.

Cash and Cash Equivalents

The University considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Investments

Investments are valued at fair market value and realized and unrealized gains and losses are reflected in the statement of activities. Market values are based on quoted market sources provided by the University's various custodians.

Franciscan University of Steubenville

Notes to Financial Statements (continued)

2. Summary of Significant Accounting Policies (continued)

Inventories

Inventories are stated at the lower of cost or market; cost being determined principally by use of the average-cost method.

Property, Plant, and Equipment

Land and improvements, buildings, and equipment are stated at cost, or approximate market value at date of receipt, if acquired by gift. Provision for depreciation has been computed by the straight-line method based upon estimated useful lives.

Reclassifications

Certain reclassifications were made to the 1998 financial statements in order to conform with the presentation of the 1999 financial statements.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

3. Investments

Investments of the University at May 31, 1999 and 1998 are comprised of the following:

	1999		1998	
	Market	Cost	Market	Cost
Bonds	\$ 6,072,720	\$ 5,740,358	\$ 4,437,857	\$ 3,899,996
Equities	13,276,964	7,101,314	10,959,306	5,572,457
U.S. Treasury securities	9,737,989	9,720,862	6,300,888	6,274,890
Total	\$29,087,673	\$22,562,534	\$21,698,051	\$15,747,343

Franciscan University of Steubenville

Notes to Financial Statements (continued)

3. Investments (continued)

The investment performance for the years ended May 31, 1999 and 1998 was as follows:

	<u>1999</u>	<u>1998</u>
Interest and dividends	4.4%	5.2%
Realized gain	.1	.1
Unrealized gain	2.3	11.4
Aggregate return on investments	<u>6.8%</u>	<u>16.7%</u>

4. Contributions

As of May 31, 1999, the University has unconditional promises to receive contributions totaling \$3,409,141 on which management has set up an allowance for doubtful contributions of \$681,828. Several of these pledges are due over extended periods and are recorded at the present value of future cash flows. Most unconditional promises are restricted by donors for scholarships and general operating support purposes and are due as follows:

	<u>May 31, 1999</u>		
	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Less than one year	\$ 141,663	\$17,036	\$ 158,699
One to five years	2,775,247	5,128	2,780,375
More than five years	470,067	-	470,067
	<u>\$3,386,977</u>	<u>\$22,164</u>	3,409,141
Allowance for doubtful contributions			(681,828)
			<u>\$2,727,313</u>

During fiscal year 1999, the University received a challenge pledge in the amount of \$750,000 which is conditional upon the University's successful completion of its \$18.2 million capital campaign. This conditional pledge has not been recorded in the University's financial statements.

Gifts received during 1999 from related parties approximated \$2,591,665, and pledges outstanding at May 31, 1999 from related parties totaled \$1,971,139.

The University received no aggregate gifts exceeding \$250,000 attributable to a foreign source.

Franciscan University of Steubenville

Notes to Financial Statements (continued)

5. Long-Term Debt

Long-term, interest-bearing debt consists of the following:

	Interest Rate	Outstanding Balance		Principal Payments
		May 31 1999	May 31 1998	
1970 Dormitory and Auxiliary Facilities Construction and Refunding Bonds:				
Series A (mature April 1, 2010)	3-1/8%	\$ 332,000	\$ 357,000	Ranging from \$26,000 in the year ending May 31, 2000 to \$35,000 at maturity
Series B (mature April 1, 2012)	3-3/8%	280,000	297,000	Ranging from \$18,000 in the year ending May 31, 2000 to \$27,000 at maturity
Series C (mature April 1, 2017)	3%	323,000	337,000	Ranging from \$14,000 in the year ending May 31, 2000 to \$23,000 at maturity
Series D (mature April 1, 2020)	3%	621,000	642,000	Ranging from \$22,000 in the year ending May 31, 2000 to \$40,000 at maturity
Mortgage Loan (matures January 1, 2004)	1/2% above bank's base lending rate	96,445	147,128	Monthly payments, including principal and interest of \$5,114
Installment Loan (matures September 1, 2004)	10%	65,789	106,947	Monthly payments, including principal and interest of \$4,168
Installment Loan (matures June 26, 2003)	7.5%	332,657	-	Monthly payments, including principal and interest of \$4,214
1996 Ohio Higher Educational Facility Revenue Bonds (mature December 1, 2016)	variable	4,330,000	4,480,000	Ranging from \$155,000 in the year ending May 31, 2000 to \$350,000 at maturity
		<u>\$6,380,891</u>	<u>\$6,367,075</u>	

The Series A through D bonds are secured by a mortgage on the dining hall, the University center, and certain dormitories and by a pledge of the revenues of these facilities. All other land, except approximately fifty (50) acres, and buildings are pledged to secure the Dormitory and Educational Facilities Mortgage of 1969 and the mortgage loans. The indentures for the bonds further provide that the University is required to deposit government securities with an aggregate market value of \$140,000 and \$175,000 into a debt service reserve fund and renewal and

Franciscan University of Steubenville

Notes to Financial Statements (continued)

5. Long-Term Debt (continued)

replacement fund, respectively. As of May 31, 1999, securities having a market value of \$150,390 and \$182,307 had been deposited.

The 1996 Revenue Bonds have been issued through the Ohio Higher Educational Facility Commission, the proceeds of which have been used to finance the construction and furnishings of a new residence hall. The bonds are secured by a mortgage on the residence hall. Interest on the bonds is variable and averaged 3.32% during fiscal 1999 and 3.5% during fiscal 1998. The interest rate cannot exceed 10%.

Additionally, to secure the repayment of the principal and interest on the variable rate demand revenue bonds issued for the construction of the residence hall, Fifth Third Bank has issued an irrevocable direct-pay letter of credit.

Required principal payments on the long-term debt for each of the five years ending May 31 are:

2000	\$ 345,694
2001	339,098
2002	299,404
2003	512,695
2004	279,000
Thereafter	<u>4,605,000</u>
	<u>\$6,380,891</u>

The noninterest-bearing loan is from the Province of the Most Sacred Heart of Jesus, the founder of the University and the guarantor of the HUD Series A through D bonds. The loan has no stipulated repayment terms.

6. Services of the Franciscan Fathers

During the years ended May 31, 1999 and 1998, the University paid approximately \$472,600 and \$437,000, respectively, to the Holy Spirit Monastery for the services rendered by the Franciscan Fathers who serve as administrators and instructors. The aggregate amount paid for the value of services rendered was charged to various expenditure accounts. Of the amount paid to the Monastery for the Franciscans' services, approximately \$109,000 and \$134,000 was returned as a gift to the University for the years ended May 31, 1999 and 1998, respectively.

Franciscan University of Steubenville

Notes to Financial Statements (continued)

7. Retirement Plan

The University's employees participate in a voluntary contributory retirement plan organized through the Teachers' Insurance and Annuity Association. Employees electing to participate in the plan contribute 5% of their gross salary through payroll deductions, and 10% is contributed by the University. The University's contributions to the plan aggregated approximately \$725,900 and \$675,825, respectively, for the years ended May 31, 1999 and 1998.

8. Study Abroad Program

The University leases facilities consisting of a dormitory, classrooms and offices for its study abroad program in Gaming, Austria. The landlord is an Austrian foundation which retains full ownership rights and authority over the facilities. The lease commenced in August 1996, is for an indefinite number of years, and cannot be terminated in the first ten years except for acts of war or other extreme circumstances. The dollar value of the annual lease commitment fluctuates with the exchange rate and was approximately \$437,916 at May 31, 1999.

In addition, the University leases several townhouses for the use of faculty under a noncancelable lease with an initial term of four years and an extended term of six years. Rental expense relating to this property, net of subleased revenue of \$18,000, was approximately \$32,000 for the year ended May 31, 1999. Minimum future rental payments relating to these leases based on the exchange rate at May 31, 1999 are as follows:

2000	\$486,361
2001	486,361
2002	486,361
2003	486,361
2004	486,361

The University has a receivable due from the Austrian foundation at May 31, 1999 of \$1,136,020 (net of an aggregate loss on foreign currency exchange rate of \$199,265) which represents funds advanced to the foundation for operational purposes to help ensure the long-term stability of the study abroad program. Some officers and directors of the University also serve in that capacity for the foundation. Management has set up an allowance of \$135,000 against this balance at May 31, 1999.

Franciscan University of Steubenville

Notes to Financial Statements (continued)

9. Nature and Amount of Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes at May 31:

	<u>1999</u>	<u>1998</u>
Instruction	\$ 56,782	\$ 60,321
Academic support	67,689	64,521
Student services	82,155	82,386
Institutional support	24,211	27,817
Plant operation and maintenance	2,270,739	258,544
Christian Outreach	34,312	37,041
Scholarships	1,767,170	1,694,724
Student loans	66,216	61,916
Annuity payments	267,881	392,442
Undesignated	428,508	629,670
	<u>\$5,065,663</u>	<u>\$3,309,382</u>

10. Nature and Amount of Permanently Restricted Net Assets

Permanently restricted net assets, reflected below, are restricted to investment in perpetuity. The income from these assets is expendable to support the activities within each category.

	<u>May 31</u>	
	<u>1999</u>	<u>1998</u>
Instruction	\$ 137,007	\$ 137,007
Institutional support	70,430	70,430
Scholarships	4,113,232	3,132,601
Student loans	28,008	28,008
	<u>\$4,348,677</u>	<u>\$3,368,046</u>

11. Commitments

The University is committed to pay approximately \$1.5 million to a builder in connection with the initial construction of the science center as of May 31, 1999.

Franciscan University of Steubenville

Notes to Financial Statements (continued)

12. Impact of Year 2000 (Unaudited)

The Year 2000 Issue is the result of computer programs being written using two digits rather than four to define the applicable year. Any computer programs that have time-sensitive software may recognize a date using "00" as the year 1900 rather than the year 2000. This could result in a system failure or miscalculation causing disruptions of operations, including among other things, a temporary inability to process transactions, or engage in similar normal business activities.

The University has solicited information from its vendors, financial institutions, servicers, and significant funding sources, and others whose Year 2000 compliance could affect the University regarding the status of their assessment, testing and remediation of their computer applications. The University is continuing its efforts to determine the status of Year 2000 compliance of entities whose systems could impact the operations of the University. In general, those persons who have responded to the University have indicated that they are working on the Year 2000 problem. There can be no guarantee, however, that all such persons or others who have not been identified or solicited or responded, as the case may be, but on whose operations the University directly or indirectly depends, will be in compliance in a timely manner.

The University has obtained confirmation from its computer system vendor that its financial systems are Year 2000 compliant (i.e., that the computer system will function properly with respect to dates in the year 2000 and thereafter). In addition, the University is continuing its assessment of the readiness of nonfinancial computer systems. Management presently believes the Year 2000 Issue will not pose significant operational problems for its financial and nonfinancial computer systems.

Because of the unprecedented nature of the Year 2000 Issue, its effects and the success of related remediation efforts will not be fully determinable until the Year 2000 and thereafter. There is no assurance that the University will be Year 2000 ready, that the University's remediation efforts will be successful in whole or in part, or that parties with whom the University does business will be Year 2000 ready.

Other Financial Information

Report of Independent Auditors on Compliance
and on Internal Control Over Financial Reporting Based
on an Audit of Financial Statements Performed in Accordance
with *Government Auditing Standards*

Board of Trustees
Franciscan University of Steubenville

We have audited the financial statements of Franciscan University of Steubenville as of and for the year ended May 31, 1999, and have issued our report thereon dated August 3, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Franciscan University of Steubenville's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Franciscan University of Steubenville's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters

involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of Franciscan University of Steubenville in a separate letter dated August 3, 1999.

This report is intended solely for the information and use of the audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Ernst + Young LLP

August 3, 1999

Report of Independent Auditors
on Compliance with Requirements Applicable
to Each Major Program and Internal Control Over
Compliance in Accordance with OMB Circular A-133

Board of Trustees
Franciscan University of Steubenville

Compliance

We have audited the compliance of Franciscan University of Steubenville with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended May 31, 1999. Franciscan University of Steubenville's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Franciscan University of Steubenville's management. Our responsibility is to express an opinion on Franciscan University of Steubenville's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Franciscan University of Steubenville's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Franciscan University of Steubenville's compliance with those requirements.

In our opinion, Franciscan University of Steubenville complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended May 31, 1999.

Internal Control Over Compliance

The management of Franciscan University of Steubenville is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Franciscan University of Steubenville's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Ernst + Young LLP

August 3, 1999

Franciscan University of Steubenville
 Schedule of Findings and Questioned Costs

Year ended May 31, 1999

Part I—Summary of Auditor's Results

Financial Statement Section

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weakness(es) identified?	_____	Yes	_____ X _____	No
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Reportable condition(s) identified not considered to be material weaknesses?	_____	Yes	_____ X _____	None reported
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Noncompliance material to financial statements noted?	_____	Yes	_____ X _____	No
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Federal Awards Section

Internal control over major programs:

Material weakness(es) identified?	_____	Yes	_____ X _____	No
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Reportable condition(s) identified not considered to be material weakness(es)?	_____	Yes	_____ X _____	None reported
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Type of auditor's report on compliance for
major programs: Unqualified

Schedule of Findings and Questioned Costs (continued)

Federal Awards Section (continued)

Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133 (section.510(a))? Yes X No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Programs or Cluster</u>
84.033, 84.007, 84.063, 84.038, 84.032	Student Financial Assistance

Dollar threshold used to determine Type A programs: \$300,000

Auditee qualified as low-risk auditee? X Yes No

Schedule of Findings and Questioned Costs (continued)

Part II—Financial Statement Findings Section

This section identifies the reportable conditions, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with paragraphs 5.18 through 5.20 of *Government Auditing Standards*.

There were no financial statement findings in 1999.

Schedule of Findings and Questioned Costs (continued)

Part III—Federal Award Findings and Questioned Costs Section

This section identifies reportable conditions, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major federal programs, as required to be reported by OMB Circular A-133 (section.510).

There were no federal award findings in 1999.

Franciscan University of Steubenville
Summary Schedule of Prior Audit Findings

There were no federal award findings in 1998.

Application for Extension of Time To File Certain Excise, Income, Information, and Other Returns

OMB No. 1545-0148

► File a separate application for each return.

Please type or print. File the original and one copy by the due date for filing your return. See instructions on back.

Name Franciscan University of Steubenville	Employer identification number 34 0714818
Number, street, and room or suite no. (or P.O. box no. if mail is not delivered to street address) 1235 University Boulevard	
City, town or post office, state, and ZIP code. For a foreign address, see instructions. Steubenville, OH 43952	

Note: Corporate income tax return filers must use Form 7004 to request an extension of time to file. Partnerships, REMICs, and trusts must use Form 8736 to request an extension of time to file Form 1065, 1066, or 1041.

- 1 I request an extension of time until April 15, 2000 to file (check only one):
- | | | | |
|--|---|---|------------------------------------|
| <input type="checkbox"/> Form 706-GS(D) | <input type="checkbox"/> Form 990-T (sec. 401(a) or 408(a) trust) | <input type="checkbox"/> Form 1120-ND (sec. 4951 taxes) | <input type="checkbox"/> Form 8612 |
| <input type="checkbox"/> Form 706-GS(T) | <input type="checkbox"/> Form 990-T (trust other than above) | <input type="checkbox"/> Form 3520-A | <input type="checkbox"/> Form 8613 |
| <input checked="" type="checkbox"/> Form 990 or 990-EZ | <input type="checkbox"/> Form 1041 (estate) (see instructions) | <input type="checkbox"/> Form 4720 | <input type="checkbox"/> Form 8725 |
| <input type="checkbox"/> Form 990-BL | <input type="checkbox"/> Form 1041-A | <input type="checkbox"/> Form 5227 | <input type="checkbox"/> Form 8804 |
| <input type="checkbox"/> Form 990-PF | <input type="checkbox"/> Form 1042 | <input type="checkbox"/> Form 6069 | <input type="checkbox"/> Form 8831 |

If the organization does not have an office or place of business in the United States, check this box.

2a For calendar year _____, or other tax year beginning June 1, 1998 and ending May 31, 1999

b If this tax year is for less than 12 months, check reason: Initial return Final return Change in accounting period

3 Has an extension of time to file been previously granted for this tax year? Yes No

4 State in detail why you need the extension Audit reports completed mid November

Additional extension requested due to internal scheduling

Anticipated file date 3/1/2000

5a If this form is for Form 706-GS(D), 706-GS(T), 990-BL, 990-PF, 990-T, 1041 (estate), 1042, 1120-ND, 4720, 6069, 8612, 8613, 8725, 8804, or 8831, enter the tentative tax, less any nonrefundable credits. See instructions. \$ _____

b If this form is for Form 990-PF, 990-T, 1041 (estate), 1042, or 8804, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit \$ _____

c **Balance due.** Subtract line 5b from line 5a. Include your payment with this form, or deposit with FTD coupon if required. See instructions \$ _____

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete; and that I am authorized to prepare this form.

Signature ► [Signature] Title ► VP Finance & Enrollment Mngt Date ► 1/6/2000

FILE ORIGINAL AND ONE COPY. The IRS will show below whether or not your application is approved and will return the copy.

Notice to Applicant—To Be Completed by the IRS

- We **HAVE** approved your application. Please attach this form to your return.
- We **HAVE NOT** approved your application. However, we have granted a 10-day grace period from the later of the date shown below or the due date of your return (including any prior extensions). This grace period is considered to be a valid extension of time for elections otherwise required to be made on a timely return. Please attach this form to your return.
- We **HAVE NOT** approved your application. After considering the reasons stated in item 4, we cannot grant your request for an extension of time to file. We are not granting the 10-day grace period.
- We cannot consider your application because it was filed after the due date of the return for which an extension was requested.
- Other: _____

Director _____ By: _____ Date _____

If you want a copy of this form to be returned to an address other than that shown above, please enter the address to which the copy should be sent.

Please Type or Print	Name
	Number, street, and room or suite no. (or P.O. box no. if mail is not delivered to street address)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions.

Called IRS 31300 - Could not release info to me - Not a corporate officer.
Requested status be mailed to FVS - 4 to 6 weeks

Application for Extension of Time To File Certain Excise, Income, Information, and Other Returns

OMB No. 1545-0148

► File a separate application for each return.

Please type or print. File the original and one copy by the due date for filing your return. See instructions.	Name Franciscan University of Steubenville	Employer identification number 34-0714818
	Number, street, and room or suite no. (or P.O. box no. if mail is not delivered to street address) 1235 University Boulevard	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. Steubenville OH 43952	

Note: Corporate income tax return filers must use Form 7004 to request an extension of time to file. Partnerships, REMICs, and trusts must use Form 8736 to request an extension of time to file Form 1065, 1066, or 1041.

1 I request an extension of time until April 15, 2000, to file (check only one):

<input type="checkbox"/> Form 706-GS(D)	<input type="checkbox"/> Form 990-T (sec. 401(a) or 408(a) trust)	<input type="checkbox"/> Form 1120-ND (sec. 4951 taxes)	<input type="checkbox"/> Form 8612
<input type="checkbox"/> Form 706-GS(T)	<input type="checkbox"/> Form 990-T (trust other than above)	<input type="checkbox"/> Form 3520-A	<input type="checkbox"/> Form 8613
<input checked="" type="checkbox"/> Form 990 or 990-EZ	<input type="checkbox"/> Form 1041 (estate) (see Instructions)	<input type="checkbox"/> Form 4720	<input type="checkbox"/> Form 8725
<input type="checkbox"/> Form 990-BL	<input type="checkbox"/> Form 1041-A	<input type="checkbox"/> Form 5227	<input type="checkbox"/> Form 8804
<input type="checkbox"/> Form 990-PF	<input type="checkbox"/> Form 1042	<input type="checkbox"/> Form 6069	<input type="checkbox"/> Form 8831

If the organization does not have an office or place of business in the United States, check this box

2a For calendar year _____, or other tax year beginning June 1, 1998 and ending May 31, 1999.

b If this tax year is for less than 12 months, check reason: Initial return Final return Change in accounting period

3 Has an extension of time to file been previously granted for this tax year? Yes No

4 State in detail why you need the extension Completion of Independent Audit and issuing of financial reports estimated to be mid November.

5a If this form is for Form 706-GS(D), 706-GS(T), 990-BL, 990-PF, 990-T, 1041 (estate), 1042, 1120-ND, 4720, 6069, 8612, 8613, 8725, 8804, or 8831, enter the tentative tax, less any nonrefundable credits. See instructions. \$ _____

b If this form is for Form 990-PF, 990-T, 1041 (estate), 1042, or 8804, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit \$ _____

c Balance due. Subtract line 5b from line 5a. Include your payment with this form, or deposit with FTD coupon if required. See instructions \$ _____

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete; and that I am authorized to prepare this form.

Signature ► John A. Steitz Title ► Controller John A. Steitz Date ► 9/3/99

FILE ORIGINAL AND ONE COPY. The IRS will show below whether or not your application is approved and will return the copy.

Notice to Applicant — To Be Completed by the IRS

- We HAVE approved your application. Please attach this form to your return.
- We HAVE NOT approved your application. However, we have granted a 10-day grace period from the later of the date shown below or the due date of your return (including any prior extensions). This grace period is considered to be a valid extension of time for elections otherwise required to be made on a timely return. Please attach this form to your return.
- We HAVE NOT approved your application. After considering the reasons stated in item 4, we cannot grant your request for an extension of time to file. We are not granting the 10-day grace period.
- We cannot consider your application because it was filed after the due date of the return for which an extension was requested.
- Other: _____

**EXTENSION OF TIME TO
FILE CAN ONLY BE ALLOWED
IN 30 DAY INCREMENTS, NO
MORE THAN SIX MONTHS.**

Extension granted until 01-15-00
Director _____ Date _____

If you want a copy of this form to be returned to an address other than that shown above, please enter the address to which the copy should be sent.

Please Type or Print	Name
	Number, street, and room or suite no. (or P.O. box no. if mail is not delivered to street address)
	City, town, or post office, state, and ZIP code. For a foreign address, see instructions.

Application for Extension of Time To File Certain Excise, Income, Information, and Other Returns

OMB No. 1545-0148

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**

Please type or print. File the original and one copy by the due date for filing your return. See instructions on back.

Name Franciscan University of Steubenville	Employer identification number 34 0714818
Number, street, and room or suite no. (or P.O. box no. if mail is not delivered to street address) 1235 University Boulevard	
City, town or post office, state, and ZIP code. For a foreign address, see instructions. Steubenville, OH 43952	

Note: Corporate income tax return filers must use **Form 7004** to request an extension of time to file. Partnerships, REMICs, and trusts must use **Form 8736** to request an extension of time to file Form 1065, 1066, or 1041.

- 1 I request an extension of time until April 15, 2000, to file (check only one):
- | | | | |
|--|---|---|------------------------------------|
| <input type="checkbox"/> Form 706-GS(D) | <input type="checkbox"/> Form 990-T (sec. 401(a) or 408(a) trust) | <input type="checkbox"/> Form 1120-ND (sec. 4951 taxes) | <input type="checkbox"/> Form 8612 |
| <input type="checkbox"/> Form 706-GS(T) | <input type="checkbox"/> Form 990-T (trust other than above) | <input type="checkbox"/> Form 3520-A | <input type="checkbox"/> Form 8613 |
| <input checked="" type="checkbox"/> Form 990 or 990-EZ | <input type="checkbox"/> Form 1041 (estate) (see instructions) | <input type="checkbox"/> Form 4720 | <input type="checkbox"/> Form 8725 |
| <input type="checkbox"/> Form 990-BL | <input type="checkbox"/> Form 1041-A | <input type="checkbox"/> Form 5227 | <input type="checkbox"/> Form 8804 |
| <input type="checkbox"/> Form 990-PF | <input type="checkbox"/> Form 1042 | <input type="checkbox"/> Form 6069 | <input type="checkbox"/> Form 8831 |

If the organization does not have an office or place of business in the United States, check this box.

2a For calendar year _____, or other tax year beginning June 1, 1998 and ending May 31, 1999

b If this tax year is for less than 12 months, check reason: Initial return Final return Change in accounting period

3 Has an extension of time to file been previously granted for this tax year? Yes No

4 State in detail why you need the extension Audit reports completed mid November. Additional extension requested due to internal scheduling. Anticipated file date 2/1/2000.

5a If this form is for Form 706-GS(D), 706-GS(T), 990-BL, 990-PF, 990-T, 1041 (estate), 1042, 1120-ND, 4720, 6069, 8612, 8613, 8725, 8804, or 8831, enter the tentative tax, less any nonrefundable credits. See instructions. \$ _____

b If this form is for Form 990-PF, 990-T, 1041 (estate), 1042, or 8804, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit. \$ _____

c **Balance due.** Subtract line 5b from line 5a. Include your payment with this form, or deposit with FTD coupon if required. See instructions. \$ _____

Signature and Verification

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete; and that I am authorized to prepare this form.

Signature ▶ David M. Stewart Title ▶ VP Finance & Enrollment Mngt Date ▶ 1/6/2000

FILE ORIGINAL AND ONE COPY. The IRS will show below whether or not your application is approved and will return the copy.

Notice to Applicant—To Be Completed by the IRS

- We **HAVE** approved your application. Please attach this form to your return.
- We **HAVE NOT** approved your application. However, we have granted a 10-day grace period from the later of the date shown below or the due date of your return (including any prior extensions). This grace period is considered to be a valid extension of time for elections otherwise required to be made on a timely return. Please attach this form to your return.
- We **HAVE NOT** approved your application. After considering the reasons stated in item 4, we cannot grant your request for an extension of time to file. We are not granting the 10-day grace period.
- We cannot consider your application because it was filed after the due date of the return for which an extension was requested.
- Other: _____

EXTENSION APPROVED

Director _____ By: _____ Date _____

If you want a copy of this form to be returned to an address other than that shown above, please enter the address to which the copy should be sent.

Please Type or Print	Name RICHARD CREAMER, DIRECTOR	Date FEB 01 2000
	Number, street, and room or suite no. (or P.O. box no. if mail is not delivered to street address)	CODING CENTER
	City, town or post office, state, and ZIP code. For a foreign address, see instructions.	